

CONSIGNMENT GUIDELINES



Before Arriving at the store:

- Clean and assess your item(s) for wear, defects, and missing parts. Items must be “gently used” and not at the end of their lifetime in order to be considered for consignment. Any missing parts, heavy wear, or dirt will disqualify an item from being consigned.
- Use the Calendly link on our website to schedule your item intake appointment. Please **DO NOT** show up without an appointment! It is important that we have an intake specialist scheduled to be available.
- You will be limited to 15 items per intake appointment. If you have more than 15, please book 2 consecutive appointments.
- Download and fill in the Item Intake form. In addition to some basic details about your items you will be asked for what you would consider an ideal selling price.
- It is useful to provide documentation to help ascertain the initial selling price, such as original receipt or like item pricing.
- The assigned selling price will not exceed 50% of the current retail price with rare exception.
- Please consider seasonality. In general, Fall/Winter items will be taken from August through January and Spring/Summer items from February through July. We close consignment appointments from Thanksgiving to New Year's Day.
- We are not taking lower end brands such as Old Navy, Gap, H&M, Forever 21 etc.
- Email consignwithtco@gmail.com with any questions you may have.

Consignment Intake Day:

- We will create a vendor account for you and link it with your Trail Creek Outfitters customer account.
- You and our helpful staff will have a dialogue to establish the selling price for your item. In general, a good rule of thumb is to set the price at 40-50% of the item's current retail price, for items in excellent condition, plus or minus some value dependent on wear and tear.
- Brand new items with tags must be discounted a minimum of 30% off their current retail price.
- The assigned selling price will not exceed 50% of the current retail price with rare exception.
- Note: If you are consigning something like a tent, it will need to be set up in order to fully assess its condition.
- You will sign a contract agreeing to our consignment policies.

After Consignment:

- Your items will be tagged and merchandised on the consignment floor.
- After 120 days you will be notified of all unsold items. Articles will be pulled off our consignment floor on the 1st and 15th of the month.
- You need to collect the items within 14 days or they will be donated to a local charity, unless alternate arrangements are made.
- Your store credit can be used at both Trail Creek Outfitters' store locations (Glen Mills and Kennett) and will never expire.

CONSIGNMENT AGREEMENT



Consignor Information

First Name: _____ Last Name: _____

Phone: _____ Email: _____

Mailing Address: _____ City/State/Zip: _____

Terms

All merchandise accepted by TCO is subject to the terms of this agreement. The Consignor agrees that TCO may not accept all items and this decision is at the sole discretion of TCO. The Consignor agrees to following TCO acceptance procedures, policies, and instruction for preparing merchandise for consignment. Merchandise should be gently used, clean, and free of rips, tears, and other defects.

Payment Policy

TCO will add store credit equal to **75% of the value (that the items sold for)** to the Consignor's personal TCO account. You may use your store credit at either TCO location and it will never expire. The consigner can check their account status anytime by calling TCO for an update (610-558-4006).

Price reduction

Price reductions on original intakes can **only** be initiated by the Consigner. It is recommended after the 60 to 90 day window of the term, that the Consigner contact TCO to see what items remain on the floor. Potential price changes can then be discussed with a consignment rep.

Time Limit

All items have up to 120 days to sell once consigned. Items that "age out" after 120 days will be pulled from the floor on the 1st and 15th day of the month. You, as the Consignor, are solely responsible for retrieving any unsold items before the 120-day expiration date or within 14 days following your email/phone call notification to collect your items. Once contacted, the Consigner will be given 2 weeks to collect the items unless alternate arrangements are made. Items remaining after 30 days will be donated to charity.

Waiver of Liability

All items remain the property of the Consignor until they are sold. TCO has no liability in the cases of loss, theft, damage, or destruction of consigned items.

Indemnification

Consignor agrees to indemnify and hold harmless Trail Creek Outfitters, Breet Inc., its owners, agents and employees from any and all liability, claims, and lawsuits, including attorney's fees and costs arising out of the storage handling or sales of consignment items.

By signing here, I agree to the terms within this agreement.

Consignor Signature: _____ Date: _____

TCO Intake Representative: _____ Date: _____

Vendor Code

Start Date

End Date



INTAKE FORM

Name: _____ Date: _____ [] New Submission [] Addition

Gender #	M/W/K	Brand	Item Description	Color	Size	Ideal Price	Agreed ----store use----	Sold
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								

I attest that I am the sole and rightful owner of all goods provided, and the goods are free from all liens and encumbrances.

Consignor Signature: _____ Date: _____